

BIG ARTS Ceramics Studio - General Information:

- **Clay Studios:** will not be used as a production studio for personal use.
- **Open Studio:** classes are not open to the public. Only currently registered students can attend open studio classes during the session they are currently registered for.
- **Open Studio:** Open Studio offers students the opportunity for extra time to complete their class projects. No outside artwork will be brought in during open studio. Using the studio as a production studio for personal use is prohibited.
- **Clothing:** Dress in clothing you don't mind getting dirty, as certain clays or glazes may cause stains.
- **Clean-up:** plan 15 minutes for cleaning your workspace before the studio closes to ensure all cleanup is completed before you leave the studio.
- **Kilns:** No foreign objects may be fired in the clay without the permission of the studio coordinator.
- **BIG ARTS supplies:** Glazes, slips, tools, or any studio equipment are shared supplies provided by BIG ARTS should not be removed from the premises.
- **Artwork Pickup:** completed artwork can be picked up in the education lobby. During open studio hours or collected during the class that the student is registered. Please remove your finished artwork within 2-weeks of the last class.
- **Class Hours:** please respect the class studio hours and not visit the studio during another class. Students are asked not to interrupt a class that they are not currently registered in.
- **Studio Purges:** will occur at least twice a year, during which all items must be taken home or will be thrown out.
- **Liability:** BIG ARTS is not liable for any pieces that break during the bisque or glaze firing. BIG ARTS is not liable for any pieces that are abandoned for more than 30 days, dried out, or unlabeled and will be discarded after 30 days.

Glazing

- Clay & Glazes: **No outside clay or glazes are permitted.** This helps control the firing process.
- We fire our Skutt electric kiln to cone 5/6 oxidation for glazing
- All work must be bisque fired before glazing artwork.
- Thoroughly stir all glazes; improperly mixed glazes result in altered glaze composition over time
- Do not cross contaminated glazes; if a glaze is accidentally poured in another glaze, let an assistant know
- When finished glazing, wipe down glaze counter and any excess glaze you've spilled on buckets or floor
- **Waxing:** Keep bottom 3/4" of each piece is waxed and glaze free. Make sure to wipe any glaze off bottom with clean sponge
- Push glaze buckets back under the counter when you are through, with the labels clearly visible for the next person

Storage

- Cover and clearly label & date any greenware and place it on appropriate shelves
- Work or clay not properly labeled may be discarded on the last day of class.
- Lockers are provided to store your clay and tools and can be rented for \$10 each session. Students clay and supplies cannot be stored in the classrooms due to limited space. Students must remove their clay and supplies after each class.

